Shimane University Moodle User's Guide (for students)

What is Moodle?

Moodle is an online system to assist your study. Once you join a class (referred to as "course" on Moodle), you can access class materials and references, do assignments (like quizzes), and prepare and review for your class. You can also submit your report assignments through Moodle. You can discuss with other classmates using the function "Forum".

Access Shimane University Moodle.
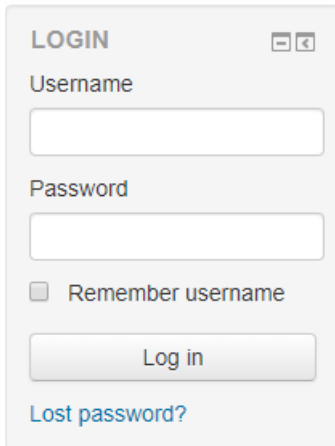https://moodle.cerd.shimane-u.ac.jp/moodle/

Enable cookies on your browser when using Moodle. You may need to enable JavaScript required for some functions such as uploading your files by dragging and dropping them.

How to Use Moodle

Log into Moodle following the steps below, and confirm the classes you would like to take. If required, register your profile and register yourself into a course.
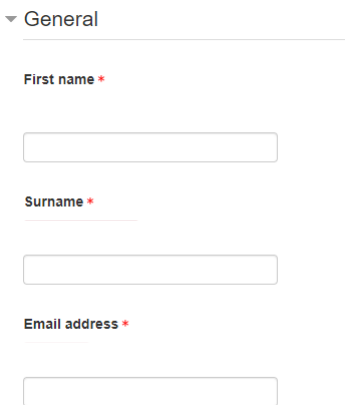
1.   Log into Moodle and register your profile

Access https://moodle.cerd.shimane-u.ac.jp/moodle/ . Log into Moodle with your user ID and password for the Shimane University Integrated Authentication System. When you log in for the first time, you are required complete user registration. Refer to the instructions below for registration.
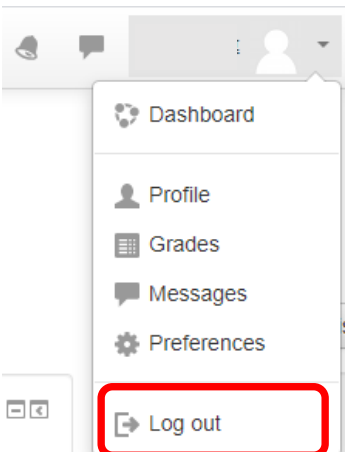
① Enter your user ID and password for the Shimane University Integrated Authentication System in LOGIN box on the top left.

② When you log in for the first time, the page shown left appears. Enter your first name, surname and email address and click the "Update profile" button at the bottom of the page.

③ Log out of Moodle. Select the "Log out" button from the menu on the top right.

④ You will receive a confirmation email to the email address you entered in Step No.2 above. Click the URL shown in the mail and click the "Continue" button.

⑤ Your profile is displayed. Click the "Update profile" button at the bottom of the page.

2. Enroll Yourself in a Course

① Select the course: In order to search for courses to register in, scroll down to the bottom of the "Site home" page and search for the class you want to register in by entering the class name in the "Search courses" box. Once you have found the desired course, click on the course name.

Course categories

▾ 授業（学部学生向け）(6) Classes for undergraduate students

▷ 法文学部 (82) Faculty of Law and Literature
▷ 教育学部 (65) Faculty of Education
▷ 人間科学部 (31) Faculty of Human Sciences
▷ 医学部 (20) Faculty of Medicine
▷ 総合理工学部 (106) Interdisciplinary Faculty of Science and Engineering
▷ 生物資源科学部 (78) Faculty of Life and Environmental Sciences
▷ 全学共通教育 (37) Classes for all students
▷ その他 (17) Other classes

▾ 授業（大学院生向け）(13) Classes for graduate students

▷ 人文社会科学研究科 (6) Graduate School of Humanities and Social Sciences
▷ 教育学研究科（教職大学院）(1) Graduate School of Education (Pedagogical development)
▷ 教育学研究科（臨床心理専攻）(3) Graduate School of Education (Clinical Psychology)
▷ 医学系研究科 Graduate School of Medical Research
▷ 総合理工学研究科 (2) Interdisciplinary Graduate School of Science and Engineering
▷ 生物資源科学研究科 (1) Graduate School of Life and Environmental Sciences
▷ 自然科学研究科 (16) Graduate School of Natural Science and Technology
▷ その他 Other classes

▷ 授業以外のコース (63)

Search courses: [   ] [Go]

Enrolment options

✿ **2020年度TA研修コース**
Teacher: 大助 鹿住

Self enrolment (Student)

Enrolment key
[   ]

[Enrol me]

② Enter "Enrolment key"
Enter the given enrolment key and click the "Enrol me" button to register for the course.
※Courses without an enrolment key are open to anyone (The message "No enrolment key required" is displayed), or a class could require teaching staff to enroll you (The message "You cannot enrol yourself in this course" is displayed).

③ Once registered, a list of your registered courses becomes available in the "Dashboard" menu. Now you can access class materials and references, submit your report assignments, and do other assignments (like quizzes).
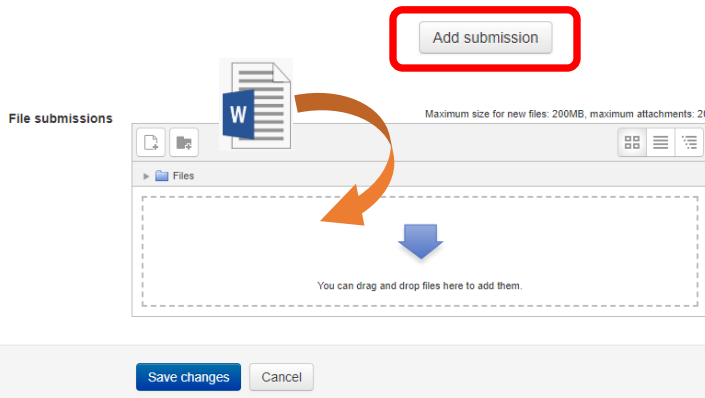
Submitting Your Report Assignments

You can submit your report assignments either by uploading the report file to Moodle, or by entering your report directly on Moodle. Follow the instructions given by teacher in charge of the course.
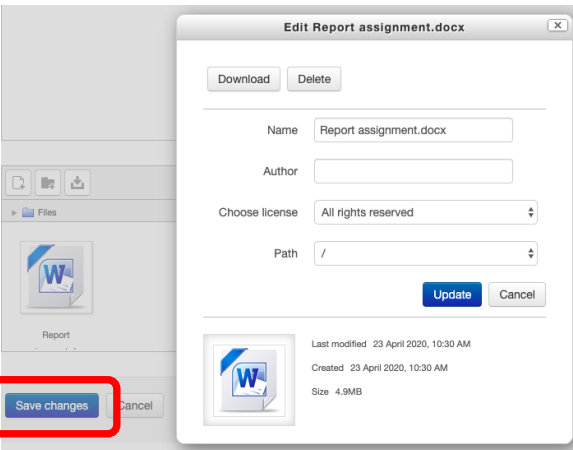
Report assignment test

Submission status

Submission status	No attempt
Grading status	Not graded
Due date	Wednesday, 29 April 2020, 5:00 PM
Time remaining	7 days
Last modified	-
Submission comments	▶ Comments (0)

Add submission

File submissions — Maximum size for new files: 200MB, maximum attachments: 20

▶ 📁 Files

You can drag and drop files here to add them.

Save changes   Cancel

① Click on the assignment in the course. A new page as shown on the left appears. Confirm the assignment details and due date. Click "Add submission" to go to next page "Edit submission".

② Drag and drop the report file to submit.

Edit Report assignment.docx ✕

Download Delete

Name: Report assignment.docx
Author:
Choose license: All rights reserved
Path: /

Update Cancel

Last modified 23 April 2020, 10:30 AM
Created 23 April 2020, 10:30 AM
Size 4.9MB

▶ 📁 Files

Report

Save changes Cancel

③ Confirm that your updated file is displayed. Click the "Save changes" button to complete the submittion. You can also change the file name or delete the file by clicking the file icon.

Report assignment test

Submission status

|	
Submission status	Submitted for grading
Grading status	Not graded
Due date	Wednesday, 29 April 2020, 5:00 PM
Time remaining	6 days 6 hours
Last modified	Thursday, 23 April 2020, 10:35 AM
File submissions	📄 Report assignment.docx
Submission comments	▶ Comments (0)

Edit submission

You can still make changes to your submission

④ A new screen to confirm your submittion appears. Confirm that the submission status has changed to "Submitted for grading" and that your uploaded file is displayed in the category "File submissions". If you wish to change the submitted file and you are still allowed to do so, click the "Edit submittion" button to change the file.

Attempt A Quiz

If you are assigned short test (quiz), refer to the following instructions to attempt it.
① Click the test found in the course. The test page is displayed.
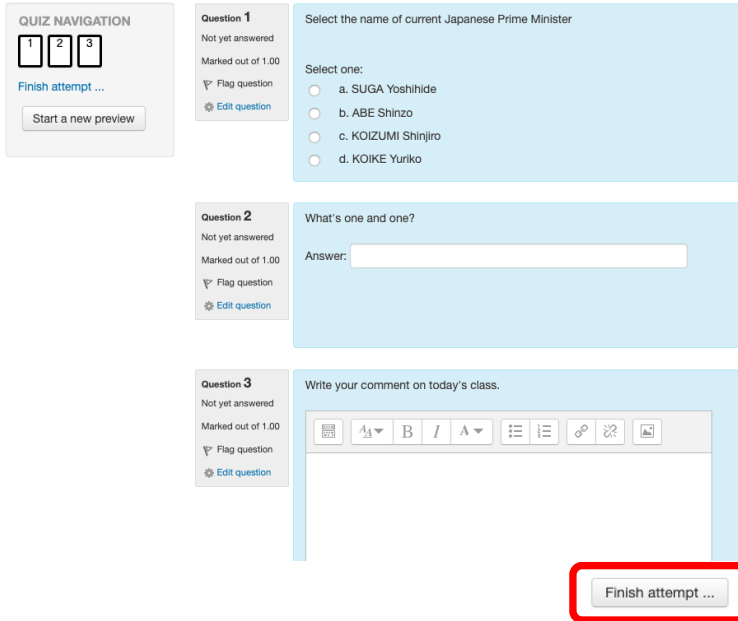
② Answer the questions. There are many types of questions, such as essays and calculations. Some questions allow you to answer only once, while others may allow multiple tries until you get the right answer. Click the "Finish attempt" button to go to next screen as show in ③.
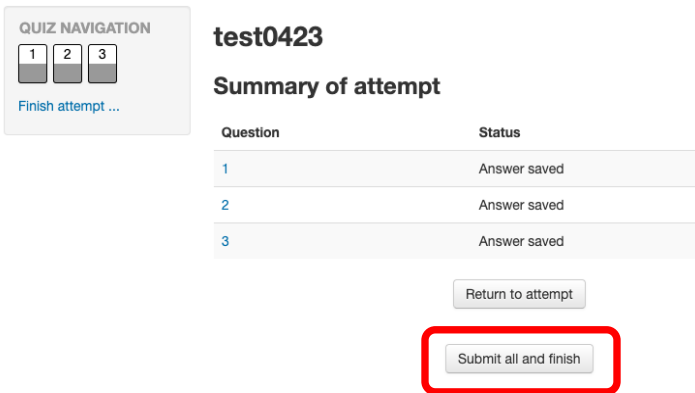
③ Once all questions have been answered, click the "Submit all and finish" button.
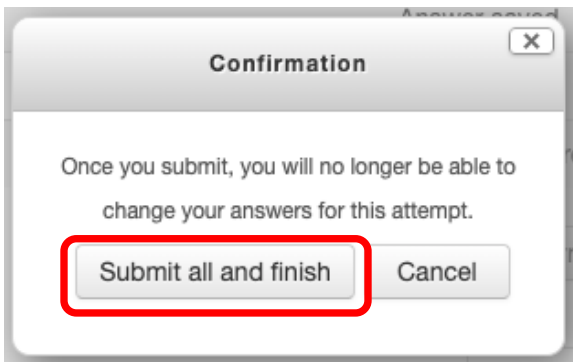
④ A screen to confirm submission appears. Click the "Submit all and finish" button. **Make sure to click the button, otherwise your submission will not be completed.**

QUIZ NAVIGATION

1 2 3

Finish review

Started on	Thursday, 23 April 2020, 12:39 PM
State	Finished
Completed on	Thursday, 23 April 2020, 12:39 PM
Time taken	19 secs
Grade	Not yet graded

Question 1
Incorrect
Mark 0.00 out of 1.00
⚐ Flag question

Select the name of current Japanese Prime Minister

Select one:
- ⦿ a. KOIZUMI Shinjiro ✗ Incorrect
- ○ b. SUGA Yoshihide
- ○ c. ABE Shinzo
- ○ d. KOIKE Yuriko

Your answer is incorrect.
The correct answer is: ABE Shinzo

Question 2
Correct
Mark 1.00 out of 1.00
⚐ Flag question

What's one and one?

Answer: 2 ✓

The correct answer is: 2

Question 3
Complete
Marked out of 1.00
⚐ Flag question

Write your comment on today's class.

good

⑤ Your test report is displayed, summarizing your marks, correct answers and more. This marks the completion of a quiz. (Some courses do not show any test report as the course teacher has set it not to show.)

Some courses may implement other functions such as "Feedback" and "Forum". Follow the instructions given by the course teacher and get yourself ready to actively participate in class.

Feedback
Feedback enables a teacher to create a custom survey for collecting feedback from course participants

Forum
Forum enables course participants to have asynchronous discussions i.e. Discussions that take place over an extended period of time.

Questions/Inquiries

Shimane University Moodle Administrator
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